## TO THE RECTOR OF POLITECNICO DI TORINO

**C.so Duca degli Abruzzi 24 - 10129 TURIN**

**Public recruitment announcement n. 034/2015**

**LAST NAME** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**MAIDEN NAME** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**FIRST NAME** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**National insurance number (*codice fiscale*)** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**only for foreign candidates:** I DECLARE THAT I DO NOT POSSESS A *CODICE FISCALE*

**PLACE OF BIRTH** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**\_**\_\_\_\_\_\_\_\_

**DATE OF BIRTH** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CONTACT ADDRESS:**

**CITY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PROVINCE \_\_\_\_\_\_\_\_ POST CODE \_\_\_\_\_\_\_\_\_**

**ADDRESS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PHONE NUMBER \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ FAX \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

# E MAIL \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# PERMANENT ADDRESS:

**CITY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PROVINCE \_\_\_\_\_\_\_\_ POST CODE \_\_\_\_\_\_\_\_\_**

**ADDRESS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**COUNTRY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**I REQUEST**

admission to the above public recruitment for the awarding of (nr.) \_\_\_\_\_ RESEARCH GRANTS at the Dipartimento di Ingegneria Meccanica e Aerospaziale of Politecnico di Torino for the following program: “Transmission Systems and Active Braking Integration – Vehicle Dynamics”

**I DECLARE**

1. **THAT I AM** (NATIONALITY) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(Citizens of countries outside the EU should indicate if they hold dual citizenship of an EU country)*

**only for foreign applicants from non-EU countries:**

* + I DECLARE THAT I DO **NOT** POSSESS A RESIDENCE PERMIT FOR ITALY
  + I DECLARE THAT I POSSESS A RESIDENCE PERMIT FOR ITALY (attach copy)

*if the residence permit does not specify the type of permit and its expiry date, state:*

* **type of residence permit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*(e.g. study, research, family reunification, long-term temporary residents, political asylum, humanitarian reasons)*

* **expiry date: (day/month/year) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)**

1. THAT I HAVE A DEGREE IN

in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

awarded on (date) \_\_\_\_\_\_\_\_\_\_\_\_\_ by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. THAT I HAVE A PhD

in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

awarded on (date) \_\_\_\_\_\_\_\_\_\_\_\_\_ by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. THAT I HAVE A CRIMINAL RECORD AND THAT CRIMINAL PROCEEDINGS HAVE BEEN INITIATED AGAINST ME

NO

YES (see note 1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. that I do not hold posts at universities or other institutions listed in art. 22, paragraph 1, of Law 240/2010;
2. that I do not have relationships of kinship with the teaching staff of the department/the body to which the research grant belongs, nor with the rector, with the Administrative/General Manager or with members of the Board of Directors of Politecnico di Torino;
3. … that I have not held research grants awarded according to article 22 of Law 240/2010 at Politecnico di Torino or other public, private or on-line universities or other institutions listed in paragraph 1, art. 22, of Law 240/2010

… that I have held a research grant awarded according to article 22 of Law 240/2010 at Politecnico di Torino or other public, private or on-line universities or other institutions listed in paragraph 1, art. 22, of Law 240/2010 for …………………………………… months (\_\_\_\_\_\_\_\_\_\_\_\_\_ months during PhD studies), and, therefore, not to have held research grants beyond the maximum limit established by law;

1. … that I am not currently employed with a public or private, permanent or temporary contract (including part-time contracts)

… that I am currently employed with a permanent/temporary contract with public/private administration and that, should my application be successful, in order to sign the contract, I will ask for unpaid leave/resign;

1. … that I ask to use the remote interview, as I am temporary/permanent resident/domiciled in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_; therefore, I enclose the required documentation (presentation letter/letters written by a Professor or a Researchers of Italian or foreign Universities or research institutions) and I have the following audio and video computer media during the remote interview (indicate accounts and software);
2. that I attach the following documentation (see note 2):
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
7. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
8. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
9. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
10. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
11. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
12. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DATE**, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **SIGNATURE** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(1) If yes, specify sentences (notwithstanding amnesty, remission, pardon), issue date and issuing organ

(2) Extract from art. 3, codicil 8 et seq. of the “General tender for the awarding of research grants”

The following documentation must be attached to the application:

1. Bachelor’s and Master’s degree certificates, specifying marks obtained in every subject and in final examinations
2. Certificate attesting to the attainment of the title of Doctor or one attesting to having passed the final examination leading to the attainment of the title of Doctor
3. relevant documents and qualifications (specialisation diplomas or certificates of post-graduate refresher course attendance, obtained in Italy or abroad; study grants or research positions held either in Italy or abroad, degree or PhD thesis; etc.);

These documents and qualifications can be produced in the following forms:

* originals
* authenticated copies
* affidavit

1. a signed curriculum vitae detailing the candidate’s professional and scientific background; an affidavit is required together with the CV declaring the veracity of its contents.
2. relevant publications. Publications may be presented as originals, authenticated copies or without a duty stamp, as long as they are accompanied by an affidavit stating that the copy is faithful to the original, as well the date and the place in which the work was published.

For publications state the DOI, if available.

A book/catalog, of which the candidate is author/co-author, is considered a publication; if the candidate is author/coauthor of individual chapters of the book, each chapter is considered a publication.

For publications printed abroad, the date and place of publication must be stated, alternatively an ISBN code or equivalents are accepted;

For publications produced entirely or partially in Italy, the requirements established by art. 1 D.D.L. 660/1945 and by Law 106 of 15.04.2004 must be met as stipulated by D.P.R. of 3.05.2006 n. 252, published in the “Gazzetta Ufficiale” n. 191 of 18.08.2006. The fulfilment of these requirements must be certified by appropriate documentation attesting their registration or by an affidavit, which should be enclosed with the publications.

Texts that have been accepted for publication must be accompanied by appropriate documentation confirming their acceptation without the need for further changes.

Internal notes and departmental reports are not considered publications.

1. a signed list of all the documents and qualifications submitted with the application;
2. a signed list containing the titles of all the publications submitted with the application;
3. copy of a valid identity document.

This administration reserves the right to carry out appropriate checks, including sample checks, in order to verify the accuracy of the statements.

Citizens of countries outside the European Union living legally in Italy can use the affidavits, referred to in Articles 46 and 47 of D.P.R. No. 445/2000, limited to personal qualities and certifiable facts by Italian public bodies pursuant to Article 3 of the D.P.R.

Regarding production of certificates and affidavits, see the D.P.R. No. 445/2000, in particular Articles 3, 40-47.

Reference to qualifications, documents or publications already presented to Politecnico di Torino in other competitions is not permitted.

Publications, documents and certificates in English, French or Spanish can be presented in their original languages. Publications, documents and certificates in other languages must be presented in their original language and translated into Italian, English, French or Spanish. The translation must be certified as being faithful to the text in the original language.