# Print on paper bearing the official letterhead of the host institution

# Commitment of the host institution for ERC Calls 2014[[1]](#footnote-1), [[2]](#footnote-2), [[3]](#footnote-3)

The <<please fill in here the name of the legal entity that is associated to the proposal and may host the principal investigator and the project in case the application is successful>>, which is the applicant legal entity,

confirms its intention to sign a supplementary agreement with

<<please fill in here the name of the principal investigator>>

in which the obligations listed below will be addressed should the proposal entitled

<<acronym>> : <<title of the proposal>>

be retained.

**Performance obligations of the applicant legal entity that will become the beneficiary of the grant agreement, should the proposal be retained and the preparation of the grant agreement be successfully concluded:**

**The *applicant legal entity* commits itself to engage the *principal investigator* for the duration of the grant to:**

1. **ensure that the work will be performed under the scientific guidance of the *principal investigator* who is expected to devote:**

**- *in the case of a Starting or Consolidator Grant at least 50% of her/his total working time* to the ERC-funded project and spend at least 50% of her/his total working time in an EU Member State or associated country;**

**- *in the case of an Advanced Grant at least 30% of her/his total working time* to the ERC-funded project and spend at least 50% of her/his total working time in an EU Member State or associated country*.***

1. **carry out the work to be performed, as it will be identified in Annex 1 of the ERC Grant Agreement, taking into consideration the specific role of the *principal investigator*;**
2. **establish a *supplementary agreement* with the *principal investigator* which specifies that the *applicant legal entity* shall:**
3. **support the *principal investigator* in the management of the *team* and provide reasonable administrative assistance to the *principal investigator,* in particular as regards:**
   1. **the timeliness and clarity of financial information,**
   2. **the general management and reporting of finances,**
   3. **the advice on internal *applicant legal entity* management practices,**
   4. **the organisation of *project* meetings as well as the general logistics of the *project*.**
4. **provide research support to the *principal investigator* and his/her *team members* throughout the duration of the *project* in accordance with Annex 1 ERC Grant Agreement, in particular as regards infrastructure, equipment, products, access rights and other services as necessary for the conduct of the research;**
5. **ensure that the *principal investigator* and his/her *team members* enjoy, on a royalty-free basis, access rights to the *background* and the *results* needed for their activities under the *project* as specified in Annex 1 ERC Grant Agreement;**
6. **ensure that the *principal investigator* enjoys adequate contractual conditions, in particular as regards:**
   1. **the provisions for annual, sickness and parental leave,**
   2. **occupational health and safety standards,**
   3. **the general social security scheme, such as pension rights.**
7. **guarantee the necessary scientific independence of the *principal investigator*, in particular as regards:**
   1. **the selection and supervision of other *team members*, hosted and engaged by the *applicant legal entity* or other legal entities, in line with profiles needed to conduct the research, including the appropriate advertisement, and in accordance with the beneficiary’s usual management practices;**
   2. **the use of the budget to achieve the scientific objectives;**
   3. **the preparation of scientific reports to the *ERC Executive Agency*;**
   4. **the authority to publish as senior author and invite as co-authors only those who have contributed substantially to the reported work.**
8. **inform the *principal investigator* of any circumstances affecting the implementation of the *project* or leading potentially to a suspension or termination of the ERC Grant Agreement;**
9. **subject to the observance of applicable national law and to the agreement of the *ERC Executive Agency*, the transfer of the grant agreement as well as any pre-financing of the grant not covered by an accepted cost claim to a new legal entity, should the *principal investigator* request to transfer the entire *project or part of it* to this new legal entity*.* The *applicant legal entity* shall submit a substantiated request for amendment or notify the *ERC Executive Agency* in case of its objection to the transfer.**

**For the host institution (applicant legal entity):**

Name and Function

…………………. ; ………………….

Email and Signature of legal representative

…………………. ; ………………….

Date

………………….

Stamp of the host institution (applicant legal entity)

………………….

**IMPORTANT NOTE: In order to be complete all the above mentioned items need to be filled in and shall be included in the commitment of the host institution.**

1. A scanned copy of the signed statement should be uploaded electronically via the Participant Portal Submission Service in PDF format. [↑](#footnote-ref-1)
2. The statement of commitment of the host institution refers to most obligations of the host institution, which are stated in the ERC grant agreement. The ERC model grant agreement is available on the ERC website at [http://erc.europa.eu](http://erc.europa.eu/) and via <http://ec.europa.eu/research/participants/portal/desktop/en/funding/reference_docs.html>. [↑](#footnote-ref-2)
3. This statement (on letterhead paper) shall be signed by the institution’s legal representative and stating his/her name, function, email address and stamp of the institution. [↑](#footnote-ref-3)